

**MINUTES OF THE MEETING  
OF THE SKIATOOK CITY COUNCIL  
TUESDAY, JULY 29, 2014, 6:00 P.M., MUNICIPAL BOARDROOM**

**1. Call to Order**

The meeting was called to order by Mayor Sien at 6:00 p.m. in the Municipal Boardroom.

**2. Invocation**

The invocation was given by Pastor Aaron White, Guts Church.

**3. Flag Salute**

The flag salute was led by Interim Chief Bryn Burgess, Skiatook Fire Department.

**4. Roll Call**

PRESENT: Randy Sien, Herb Forbes, Joyce Jech, Patrick Young, Kevin Paslay, Eugene Jones

ABSENT: David Sutherland

STAFF: Dan Yancey, Shirley Lett, other staff members

**5. Consideration and appropriate action relating to a request for approval of the Consent Agenda.**

A. Approval of minutes of July 8, 2014 regular meeting.

B. Approval of Purchase Orders/Warrants: (#113008-113098)

I. General	\$59,426.55
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II. Cemetery	638.00
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III. One Cent	9,811.25
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C. Approval of an amendment to Department of Justice Forfeiture 01-344 and supplemental appropriation to Police Department, Department of Justice Forfeiture 01-405-603 for \$44,332.01 for Forfeiture Reimbursements.

D. Approval of an amendment to General Fund 01-338 and supplemental appropriation to Fire Department Salaries 01-406-401 for \$1,122.00 for workers compensation reimbursement.

Motion was made by Councilor Young, 2<sup>nd</sup> by Councilor Jones to approve as printed.

YES: Sien, Forbes, Jech, Young, Paslay, Jones

NO: None

**6. Consideration and appropriate action relating to items removed from the Consent Agenda.**

THIS ITEM WAS SKIPPED. NO ACTION WAS TAKEN.

**7. Presentation by IAFF Local 4067.**

Mr. Williamson made presentation on Fire/EMS.

**8. Presentation by Interim Fire Chief Bryn Burgess relating to medical protocol iPad deployment.**

Interim Chief Burgess made a presentation relating to Medical Protocol iPad deployment.

**9. Consideration and appropriate action relating to approval of Lot Split Application number SKL-164; the applicant, Ken Smith, is proposing to change the property line between his lots being described as Lot 8, Block 5, Letha Louise Addition, in Section 20, T-22-N, R-12-E, I.M., Osage County, State of Oklahoma and a portion of Lots 6 and 7, Block 5, Letha Louise Addition, in Section 20, T-22-N, R-12-E, I.M., Osage County, State of Oklahoma.**

Motion was made by Councilor Forbes, 2<sup>nd</sup> by Mayor Sien to approve a Lot Split Application number SKL-164; the applicant, Ken Smith, is proposing to change the property line between his lots being described as Lot 8, Block 5, Letha Louise Addition, in Section 20, T-22-N, R-12-E, I.M., Osage County, State of Oklahoma and a portion of Lots 6 and 7, Block 5, Letha Louise Addition, in Section 20, T-22-N, R-12-E, I.M., Osage County, State of Oklahoma.

YES: Sien, Forbes, Jech, Young, Paslay, Jones

NO: None

10. **Consideration and appropriate action relating to approval of Lot Split Application number SKL-166; the applicant, Paul Phillips, is proposing to split an approximately two and a half (2 ½) acre tract of land into two (2) approximately one and one quarter (1 ¼) acre tracts, located on the east side of Stockman Road north of Country Road.**

Motion was made by Councilor Young, 2<sup>nd</sup> by Mayor Sien to approve a of Lot Split Application number SKL-166; the applicant, Paul Phillips, is proposing to split an approximately two and a half (2 ½) acre tract of land into two (2) approximately one and one quarter (1 ¼) acre tracts, located on the east side of Stockman Road north of Country Road.

YES: Sien, Forbes, Jech, Young, Paslay, Jones

NO: None

11. **Consideration and appropriate action relating to Resolution 2014-23; a resolution of the City Council of the City of Skiatook, Oklahoma, resolving to annex territory adjacent to the City which has not been platted, setting forth the general description of plan of implementation of municipal services, setting a date for public hearing thereon, directing publication of resolution within fourteen (14) days from the date of adoption, directing mailing of resolution to owners of areas proposed to be annexed, and containing other provisions related thereto.**

Motion was made by Mayor Sien, 2<sup>nd</sup> by Councilor Forbes to approve Resolution 2014-23; a resolution of the City Council of the City of Skiatook, Oklahoma, resolving to annex territory adjacent to the City which has not been platted, setting forth the general description of plan of implementation of municipal services, setting a date for public hearing thereon, directing publication of resolution within fourteen (14) days from the date of adoption, directing mailing of resolution to owners of areas proposed to be annexed, and containing other provisions related thereto.

YES: Sien, Forbes, Jech, Young, Paslay, Jones

NO: None

12. **Consideration and appropriate action relating to Resolution 2014-24; a resolution of the City Council of the City of Skiatook, Oklahoma, accepting grant funds from the Pearl M. & Julia J. Harmon Foundation for the purposes of improvements to restroom facilities within the Skiatook Sports Park.**

Motion was made by Mayor Sien, 2<sup>nd</sup> by Councilor Jech to approve Resolution 2014-24; a resolution of the City Council of the City of Skiatook, Oklahoma, accepting grant funds from the Pearl M. & Julia J. Harmon Foundation for the purposes of improvements to restroom facilities within the Skiatook Sports Park.

YES: Sien, Forbes, Jech, Young, Paslay, Jones

NO: None

13. **Consideration and appropriate action relating to Resolution 2014-25; a resolution of the City Council of the City of Skiatook, Oklahoma, adopting a No-Idling policy related to vehicles and equipment.**

Motion was made by Councilor Jones, 2<sup>nd</sup> by Councilor Young to approve Resolution 2014-25; a resolution of the City Council of the City of Skiatook, Oklahoma, adopting a No-Idling policy related to vehicles and equipment.

YES: Sien, Forbes, Jech, Young, Paslay, Jones

NO: None

**14. Consideration and appropriate action relating to authorizing the City Manager to purchase fuel for Skiatook Municipal Airport from Hooten Oil in an amount not to exceed \$35,000.00.**

Motion was made by Mayor Sien, 2<sup>nd</sup> by Councilor Jech to approve the City Manager to purchase fuel for Skiatook Municipal Airport from Hooten Oil in an amount not to exceed \$35,000.00.

YES: Sien, Forbes, Jech, Young, Paslay, Jones

NO: None

**15. Consideration and appropriate action relating to an amendment to the General Fund budget wherein estimated revenues are increased by a total of \$3,500.00 to Line Item 01-338 representing a donation from the Cherokee Nation for Fire/EMS Service and approval of a supplemental appropriation to the Fire Department Capital Outlay to Line Item 01-406-610.**

Motion was made by Councilor Young, 2<sup>nd</sup> by Councilor Forbes to approve an amendment to the General Fund budget wherein estimated revenues are increased by a total of \$3,500.00 to Line Item 01-338 representing a donation from the Cherokee Nation for Fire/EMS Service and approval of a supplemental appropriation to the Fire Department Capital Outlay to Line Item 01-406-610.

YES: Sien, Forbes, Jech, Young, Paslay, Jones

NO: None

**16. City Managers Report**

**A. Capital Projects (cemetery directory, etc...)**

The Senior Center passed on the compaction test.

Cemetery directory being updated.

Taco Bell should start Friday.

**17. Public Comment Forum**

THIS ITEM WAS SKIPPED. NO ONE WISHED TO SPEAK.

**18. Adjournment.**

Motion was made by Councilor, 2<sup>nd</sup> by Councilor to adjourn.

YES: Sien, Forbes, Jech, Young, Paslay, Jones

NO: None

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Randy Sien, Mayor

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Herb Forbes, Chairman

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ABSENT

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David Sutherland, Vice-Mayor

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Joyce Jech, Chairman

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Patrick Young, Chairman

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Shirley Lett, Clerk/Treasurer

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Kevin Paslay, Chairman

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Date Minutes Approved:

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Eugene Jones, Chairman

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**MINUTES OF THE MEETING  
OF THE SKIATOOK PUBLIC WORKS AUTHORITY  
TUESDAY, JULY 29, 2014, 6:00 P.M., MUNICIPAL BOARDROOM**

**1. Call to Order**

The meeting was called to order by Chairman Sien at 6:45 p.m. in the Municipal Boardroom.

**4. Roll Call**

PRESENT: Randy Sien, Herb Forbes, Joyce Jech, Patrick Young, Kevin Paslay, Eugene Jones

ABSENT: David Sutherland

STAFF: Dan Yancey, Shirley Lett, other staff members

**5. Consideration and appropriate action relating to a request for approval of the Consent Agenda.**

A. Approval of minutes of July 8, 2014 regular meeting.

B. Approval of Purchase Orders/Warrants: (#113008-113098)

I. SPWA \$495,508.36

Motion was made by Trustee Forbes, 2<sup>nd</sup> by Trustee Young to approve as printed.

YES: Sien, Forbes, Jech, Young, Paslay, Jones

NO: None

**6. Consideration and appropriate action relating to items removed from the Consent Agenda.**

THIS ITEM WAS SKIPPED. NO ACTION WAS TAKEN.

**7. Discussion and presentation regarding future water projects.**

Steve Tolar made a presentation on future water improvements including water storage.

**8. Consideration and appropriate action relating to approval of proposed Second Amendment for Water Supply between the City of Skiatook, Skiatook Public Works Authority and Rural Water District #15. (Tabled from July 8 meeting)**

Motion was made by Chairman Sien, 2<sup>nd</sup> by Trustee Jech to approve Second Amendment for Water Supply between the City of Skiatook, Skiatook Public Works Authority and Rural Water District #15.

YES: Sien, Forbes, Jech, Young, Paslay

NO: Jones

**9. Consideration and appropriate action relating to Resolution 2014-26; a resolution of the Skiatook Public Works Authority adopting a No-Idling Policy related to vehicles and equipment.**

Motion was made by Trustee Forbes, 2<sup>nd</sup> by Trustee Paslay to approve Resolution 2014-26; a resolution of the Skiatook Public Works Authority adopting a No-Idling Policy related to vehicles and equipment.

YES: Sien, Forbes, Jech, Young, Paslay, Jones

NO: None

**10. City Managers Report**

**A. GE Update**

GE will be installing meters within the next 2 weeks.

**B. Capital Projects**

Oak street electric line replacement project is on schedule.

Brad White gave an update on the Sanitation employees.

**11. Adjournment**

Motion was made by Chairman Sien, 2<sup>nd</sup> by Trustee Forbes to adjourn.

YES: Sien, Forbes, Jech, Young, Paslay, Jones

NO: None

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Randy Sien, Chairman

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Herb Forbes, Trustee

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ABSENT  
David Sutherland, Vice-Chairman

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Joyce Jech, Trustee

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Patrick Young, Trustee

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Shirley Lett, Secretary

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Kevin Paslay, Trustee

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Date Minutes Approved:

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Eugene Jones, Trustee

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