

**MINUTES OF THE MEETING
OF THE SKIATOOK CITY COUNCIL
TUESDAY, October 11, 2016 6:00 P.M., MUNICIPAL BOARDROOM**

1. Call to Order

The meeting was called to order by Mayor Sutherland at 6:00 p.m. in the Municipal Boardroom.

2. Opening Business

- a. Invocation by Scott Neighbors of Skiatook First Baptist Church
- b. Flag Salute by Boy Scout Troop
- c. Roll Call by Shirley Lett, City Clerk

PRESENT: Herb Forbes, David Sutherland, Joyce Jech, Patrick Young, Kevin Paslay, Shawn Martin

ABSENT: Patty Ceska

STAFF: Shirley Lett and other staff members

3. Consideration and appropriate action relating to a request for approval of the Consent Agenda.

A. Approval of minutes of the September 27, 2016 regular meeting.

B. Approval of Purchase Orders/Warrants: (#122438-#122547)

I.	General Fund	\$39,537.65
II.	Cemetery Fund	\$16.18
III.	Airport Fund	\$1,168.29
IV.	Court Fund	\$2,172.85
V.	One Cent Capital Projects	\$5,097.20
VI.	One/Half Cent Capital Projects	\$78,036.08

Motion was made by Vice-Mayor Young and 2nd by Councilor Paslay to approve Consent Agenda as printed.

YES: Forbes, Sutherland, Jech, Young, Paslay, Martin

NO: NONE

4. Consideration and appropriate action relating to items removed from the Consent Agenda.

Item was skipped. No action taken.

5. Discussion by Penny McDow, of Skiatook, Oklahoma, concerning the ambulance district and city limits of Skiatook.**6. Public hearing related to whether a structure located at 300 West 4th Street has become dilapidated and has become detrimental to the health, safety or welfare of the general public and the community or a fire hazard, and possible action related to abatement of the condition of the property and possible order of removal of the structure and/or structures located on the property (Owner Mary Jo Costo, c/o Tony Costo).****7. Consideration and appropriate action related to whether a structure located at 300 West 4th Street has become dilapidated and has become detrimental to the health, safety or welfare of the general public and the community or a fire hazard, and possible action related to abatement**

of the condition of the property and possible order of removal of the structure and/or structures located on the property.

Motion was made by Vice-Mayor Young and 2nd by Councilor Jech to table the item until the January 10, 2017 meeting.

YES: Sutherland, Jech, Young, Paslay, Martin

NO: Forbes

- 8. Consideration and appropriate action related to proposed Resolution 2016-29, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SKIATOOK, OKLAHOMA, APPROVING AND AUTHORIZING THE EXECUTION OF A CONTRACT WITH RUTH ANN MATTISON FOR THE PURCHASE OF A .449 ACRE TRACT, MORE OR LESS, LOCATED IN THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 24, TOWNSHIP 22 NORTH, RANGE 12 EAST, TULSA COUNTY, OKLAHOMA, FOR THE PURCHASE PRICE OF \$150,000.00, AUTHORIZING THE CITY MANAGER TO CLOSE THE TRANSACTION, AND CONTAINING OTHER PROVISIONS RELATED THERETO.**

Motion was made by Vice-Mayor Young and 2nd by Mayor Sutherland to approve Resolution 2016-29, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SKIATOOK, OKLAHOMA, APPROVING AND AUTHORIZING THE EXECUTION OF A CONTRACT WITH RUTH ANN MATTISON FOR THE PURCHASE OF A .449 ACRE TRACT, MORE OR LESS, LOCATED IN THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 24, TOWNSHIP 22 NORTH, RANGE 12 EAST, TULSA COUNTY, OKLAHOMA, FOR THE PURCHASE PRICE OF \$150,000.00, AUTHORIZING THE CITY MANAGER TO CLOSE THE TRANSACTION, AND CONTAINING OTHER PROVISIONS RELATED THERETO.

YES: Forbes, Sutherland, Jech, Young, Paslay, Martin

NO: NONE

- 9. Consideration and appropriate action related to proposed Resolution 2016-30, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SKIATOOK, OKLAHOMA, APPROVING AND AUTHORIZING THE EXECUTION OF A CONTRACT WITH RUTH ANN MATTISON FOR THE PURCHASE OF A 2.39 ACRE TRACT, MORE OR LESS, LOCATED IN THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 24, TOWNSHIP 22 NORTH, RANGE 12 EAST, TULSA COUNTY, OKLAHOMA, FOR THE PURCHASE PRICE OF \$15,000.00, AUTHORIZING THE CITY MANAGER TO CLOSE THE TRANSACTION, AND CONTAINING OTHER PROVISIONS RELATED THERETO.**

Motion was made by Mayor Sutherland and 2nd by Councilor Jech to approve Resolution 2016-30, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SKIATOOK, OKLAHOMA, APPROVING AND AUTHORIZING THE EXECUTION OF A CONTRACT WITH RUTH ANN MATTISON FOR THE PURCHASE OF A 2.39 ACRE TRACT, MORE OR LESS, LOCATED IN THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 24, TOWNSHIP 22 NORTH, RANGE 12 EAST, TULSA COUNTY, OKLAHOMA, FOR THE PURCHASE PRICE OF \$15,000.00, AUTHORIZING THE CITY MANAGER TO CLOSE THE TRANSACTION, AND CONTAINING OTHER PROVISIONS RELATED THERETO.

YES: Forbes, Sutherland, Jech, Young, Paslay, Martin

NO: NONE

10. City Manager's Report

- **Introduction of new Fire Chief, Jim Annas**

11. Public Comment Forum

**To be eligible to speak, you must be identified by the Mayor. You must come to the microphone to speak and must clearly state your name and address.*

12. Adjournment.

Motion was made by Mayor Sutherland and 2nd by Councilor Jech to adjourn.

YES: Forbes, Sutherland, Jech, Young, Paslay, Martin
NO: NONE

David Sutherland, Mayor

Herb Forbes, Councilor

Patrick Young, Vice Mayor

Joyce Jech, Councilor

ABSENT
Patty Ceska, Councilor

Shirley Lett, City Clerk

Kevin Paslay, Councilor

Date Minutes Approved:

Shawn Martin, Councilor

**MINUTES OF THE MEETING
OF THE SKIATOOK PUBLIC WORKS AUTHORITY
TUESDAY, October 11, 2016 6:00 P.M., MUNICIPAL BOARDROOM**

1. Call to Order

The meeting was called to order by Chairman Sutherland at 6:45 pm in the Municipal Boardroom.

2. Roll Call

PRESENT: Herb Forbes, David Sutherland, Joyce Jech, Patrick Young, Kevin Paslay, Shawn Martin

ABSENT: Patty Ceska

STAFF: Shirley Lett and other staff members

3. Consideration and appropriate action relating to a request for approval of the Consent Agenda.

a. Approval of minutes of the September 27, 2016 regular meeting.

b. Approval of Purchase Orders/Warrants: (#122438-#122547)

I. SPWA \$294,763.41

Motion was made by Vice-Chairman Young and 2nd by Trustee Paslay to approve the Consent Agenda as written.

YES: Forbes, Sutherland, Jech, Young, Paslay, Martin

NO: NONE

4. Consideration and appropriate action relating to items removed from the Consent Agenda.

Item was skipped. No action taken.

5. Consideration and appropriate action related to the authorization of a purchase of stock electrical supplies from Diversified Electric in the amount of \$24,968.00.

Motion was made by Vice-Chairman Young and 2nd by Trustee Forbes to approve the authorization of a purchase of stock electrical supplies from Diversified Electric in the amount of \$24,968.00.

YES: Forbes, Sutherland, Jech, Young, Paslay, Martin

NO: NONE

6. Consideration and appropriate action related to authorizing the City Manager to advertise for bids for a new bucket truck.

Motion was made by Chairman Sutherland and 2nd by Trustee Jech to approve authorizing the City Manager to advertise for bids for a new bucket truck.

YES: Forbes, Sutherland, Jech, Young, Paslay, Martin

NO: NONE

7. City Manager's Update

- Update on the new water tank, 16" waterline and water treatment plant

8. Adjournment

Motion was made by Chairman Sutherland and 2nd by Vice-Chairman Young to adjourn.

YES: Forbes, Sutherland, Jech, Young, Paslay, Martin
NO: NONE

David Sutherland, Chairman

Herb Forbes, Trustee

Patrick Young, Vice Chairman

Joyce Jech, Trustee

ABSENT
Patty Ceska, Trustee

Shirley Lett, City Clerk

Kevin Paslay, Trustee

Date Minutes Approved:

Shawn Martin, Trustee