



**PUBLIC NOTICE OF THE MEETING OF THE  
SKIATOOK CITY COUNCIL**

**TYPE OF MEETING: REGULAR**

**DATE & TIME: Tuesday, July 14, 2020  
at 6:00 p.m.**

**PLACE: Municipal Boardroom, Community Center, 220 S. Broadway**

**\* Notice and agenda filed in the office of the City Clerk, posted on the City Hall bulletin Board and on our website: [cityofskiatook.com](http://cityofskiatook.com) before 5:00 p.m., Friday, July 10, 2020.**

---

*Katie DeLong, Administrative Assistant*

.....  
**\*AMENDED\* A G E N D A**

**1. Call to Order-** *Mayor, Herb Forbes*

**2. Opening Business**

*a. Invocation- Jim Stratton, Riveted Church*

*b. Flag Salute- Jim Annas, Fire Chief*

*c. Roll Call- Shirley Lett, City Clerk*

**3. Consent Agenda**

All matters listed under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any Councilor may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.

**a. Approval of the minutes of the June 9, 2020 Regular Meeting.**

**b. Approval of Purchase Orders/Warrants for 06/25/20: (#136202-#136302)**

i. General Fund	\$41,044.80
ii. Cemetery Fund	\$1,294.21
iii. Airport Fund	\$546.43
iv. One Cent Capital Projects	\$40,994.10
v. One/Half Cent Capital Projects	\$14,724.73
vi. Payroll (06-19-20)	\$202,485.19

**c. Approval of Purchase Orders/Warrants for 07/09/20: (#136353-#136470)**

vii. General Fund	\$158,373.69
viii. Cemetery Fund	\$1,299.26
ix. Airport Fund	\$12,059.75
x. Court Fund	\$293.40
xi. One Cent Capital Projects	\$115,349.06
xii. One/Half Cent Cap Projects	\$885,298.70
xiii. Payroll (07-02-20)	\$147,355.11

- d. Ratification of the City Manager's approval of the change of date of the Tallgrass Music Festival to August 14-15, 2020.**
- e. Ratification of the City Manager's approval of First Baptist Church event at Central Park on July 19-23, 2020 from 6:30-8:30 PM.**
- f. Acceptance of an Agreement, Temporary Construction Easement, and Perpetual Roadway Easement (Right-of-Way) between Mitchell Lockhart and the City of Skiatook and the Skiatook Public Works Authority concerning land approximately located at a physical address of 220 E. 136th Street North, Skiatook, Oklahoma. The Perpetual Roadway Easement (Right-of-Way) tract of land contains the following legal description: the Northeast Quarter (NE/4) of Section 35, Township 22 North, Range 12 East of the Indian Base and Meridian, Tulsa County, State of Oklahoma, according to the United States Government Survey thereof, more particularly described as follows, to-wit: Commencing at the Northeast corner of Section 35, Township 22 North, Range 12 East; Thence S 880 24' 39" W and along the North line of said NE/4 for a distance of 824.66 feet; Thence S 010 35' 19" E for a distance of 16.50 feet to a point on the Southern Right of Way line of E. 136th St. N. also being the Point of Beginning; Thence S 010 35' 21" E for a distance of 20.65 feet; Thence S 880 24' 39" W for a distance of 54.55 feet; Thence S 800 50' 01" W for a distance of 146.73 feet; Thence S 880 24' 39" W for a distance of 65.00 feet; Thence N 800 16' 45" W for a distance of 178.47 feet; Thence N 010 35' 21" W for a distance of 5.00 feet to a point on the Southern Right of Way line of E. 136th St. N.; Thence along said Southern Right of Way line of E. 136th St. N. N 880 24' 39" E for a distance of 440.00 feet to the Point of Beginning. Said tract of land contains 12,074.92 square feet or 00.2772 acres, more or less.**

- 4. Consideration and appropriate action related to items removed from the Consent Agenda.**
- 5. Discussion related to the forgiveness of hangar rent at the Skiatook Municipal Airport during the runway reconstruction.**
- 6. Discussion related to the ongoing COVID-19 pandemic and possible future actions that might need to be taken in response.**
- 7. Discussion and possible consideration and appropriate action related to the approval of a request by the Skiatook Chamber of Commerce to hold the 2020 Pioneer Day Festival from September 24-26, 2020 at Skiatook Central Park.**
- 8. Discussion and possible consideration and appropriate action related to the approval to authorize the purchase of two traffic signal upgrades for Broadway Street and Osage Street from SignalTek in the amount of \$47,500.00 and to begin work changing out the signals.**
- 9. Discussion and possible consideration and appropriate action related to the approval to advertise for bids for the East Side Tree Trimming Project. (From Osage Prairie Trail to the east to Highway 75)**
- 10. Discussion and possible consideration and appropriate action related to the approval to advertise for bids for the Rehabilitate Runway Project 18/36 AIP 3-40-0089-014-2020 at the Skiatook Municipal Airport.**

- 11. DISCUSSION AND APPROPRIATE ACTION RELATED TO PROPOSED RESOLUTION 2020-10, A RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF A CONTRACT FOR THE PURCHASE OF CERTAIN REAL PROPERTY LOCATED IN COOPER NORTH ADDITION AND IN PART OF THE SOUTHEAST QUARTER OF SECTION 21, TOWNSHIP 22 NORTH, RANGE 13 EAST, TULSA COUNTY, OKLAHOMA, FOR THE PURCHASE PRICE OF \$585,000.00, AUTHORIZING THE CITY MANAGER TO CLOSE THE TRANSACTION, AND CONTAINING OTHER PROVISIONS RELATED THERETO.**
- 12. Discussion and possible consideration and appropriate action related to the approval to authorize the City Manager to authorize work to begin on renovating the Old Central gym.**
- 13. Discussion and possible consideration and appropriate action related to the approval of the purchase of materials and supplies for the Electric Department from Diversified Electric Co. in the amount of \$127,760.20.**
- 14. Discussion and possible consideration and appropriate action related to the approval the purchase of three (3) VHF XPR 5550 45 Watt Mobile Radios in the amount of \$2,957.00, two (2) 800 MHZ APX6500 Dash Mount Mobile Radios in the amount of \$8,868.42, three (3) APX 8000 2100 MAH Batteries in the amount of \$1,319.28, and ten (10) APX 900 Portable Radios 7/800 MHZ Model 2 in the amount of \$24,728.15 for the Fire Department.**

*\*If any citizen should have a comment or concern they wish to express or have heard, please feel free to contact the City Manager's Office at (918) 396-2797 x113\**

**15. City Manager's Report:**

- Update on road improvement projects.
- Update on road project overrun.
- City of Skiatook videos with The Hub Skiatook.

**16. Adjournment**



**PUBLIC NOTICE OF THE MEETING OF THE  
SKIATOOK PUBLIC  
WORKS AUTHORITY**

**TYPE OF MEETING: REGULAR**

**DATE & TIME: Tuesday, July 14, 2020  
at 6:00 p.m.**

**PLACE: Municipal Boardroom, Community Center, 220 S. Broadway**

**\* Notice and agenda filed in the office of the City Clerk, posted on the City Hall bulletin Board and on our website: [cityofskiatook.com](http://cityofskiatook.com) before 5:00 p.m. on Friday, July 10, 2020.**

---

*Katie DeLong, Administrative Assistant*

.....  
**A G E N D A**

**1. Call to Order-** *Chairman, Herb Forbes*

**2. Roll Call-** *Shirley Lett, City Clerk*

**3. Consent Agenda**

\*All matters listed under "Consent" are considered by the Board of Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.

**a. Approval of the minutes of the June 9, 2020 Regular Meeting.**

**b. Approval of Purchase Orders/Warrants for 06/25/20: (#136202-#136302)**

- i. SPWA \$240,636.60
- ii. Payroll (06-19-20) \$81,121.24

**c. Approval of Purchase Orders/Warrants for 07/09/20: (#136353-#136470)**

- i. SPWA \$537,104.84
- ii. Payroll (07-02-20) \$52,356.84

**d. Acceptance of an Agreement, Temporary Construction Easement, and Perpetual Roadway Easement (Right-of-Way) between Mitchell Lockhart and the City of Skiatook and the Skiatook Public Works Authority concerning land approximately located at a physical address of 220 E. 136th Street North, Skiatook, Oklahoma. The Perpetual Roadway Easement (Right-of-Way) tract of land contains the following legal description: the Northeast Quarter (NE/4) of Section 35, Township 22 North, Range 12 East of the Indian Base and Meridian, Tulsa County, State of Oklahoma, according to the United States Government Survey thereof, more particularly described as follows, to-wit: Commencing at the Northeast corner of Section 35, Township 22 North, Range 12 East; Thence S 880 24' 39" W and along the North line of said NE/4 for a distance of 824.66 feet; Thence S 010 35' 19" E**

for a distance of 16.50 feet to a point on the Southern Right of Way line of E. 136th St. N. also being the Point of Beginning; Thence S 010 35' 21" E for a distance of 20.65 feet; Thence S 880 24' 39" W for a distance of 54.55 feet; Thence S 800 50' 01" W for a distance of 146.73 feet; Thence S 880 24' 39" W for a distance of 65.00 feet; Thence N 800 16' 45" W for a distance of 178.47 feet; Thence N 010 35' 21" W for a distance of 5.00 feet to a point on the Southern Right of Way line of E. 136th St. N.; Thence along said Southern Right of Way line of E. 136th St. N. N 880 24' 39" E for a distance of 440.00 feet to the Point of Beginning. Said tract of land contains 12,074.92 square feet or 00.2772 acres, more or less.

4. **Consideration and appropriate action relating to items removed from the Consent Agenda.**
5. **Discussion and possible consideration and appropriate action related to the approval of Change Order No. 3 for the Skiatook Wastewater Treatment Plant for the mitigation of sludge at the Hominy Creek Site for a change in contract price of \$249,000.00 (new project total contract price: \$11,515,073.40) and adding an additional ninety (90) calendar days to the contract time.**
6. **Discussion and possible consideration and appropriate action related to the ratification of the approval of the Agreement for Engineering Services for 2020 Water Line Rehabilitation with Holloway, Updike, and Bellen, Inc. for the rehabilitation of approximately 3,360 linear feet (LF) of 4" water line within existing right-of-way at Elm Street, Russell Street, and Pine Place and Ash Street.**
7. **Adjournment.**