



**PUBLIC NOTICE OF THE MEETING OF THE
SKIATOOK CITY COUNCIL**

TYPE OF MEETING: REGULAR

**DATE & TIME: Tuesday, January 14, 2020
at 6:00 p.m.**

PLACE: Municipal Boardroom, Community Center, 220 S. Broadway

*** Notice and agenda filed in the office of the City Clerk, posted on the City Hall bulletin Board and on our website: cityofskiatook.com before 5:00 p.m., Friday, January 10, 2020.**

Katie DeLong, Administrative Assistant

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A G E N D A

1. Call to Order- *Mayor, Herb Forbes*

2. Opening Business

a. Invocation- Trey Harper, Skiatook Christian Church

b. Flag Salute- Fire Chief, Jim Annas

c. Roll Call- Shirley Lett, City Clerk

3. Consent Agenda

All matters listed under "Consent" are considered by the City Council to be routine and will be enacted by one motion. Any Councilor may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.

a. Approval of the minutes of the December 10, 2019 Regular Meeting.

b. Approval of Purchase Orders/Warrants for 12/23/19: (#134556-#134637)

i. General Fund	\$77,853.57
ii. Cemetery Fund	\$124.68
iii. One Cent Capital Projects	\$28,683.88
iv. One Half Cent Capital Projects	\$8,867.35
v. Payroll (12/06/19)	\$140,200.65
vi. Holiday Pay 2019	\$8,834.20

c. Approval of Purchase Orders/Warrants for 01/09/20: (#134678-#134786)

vii. General Fund	\$71,988.70
viii. Cemetery Fund	\$224.75
ix. Airport Fund	\$111,756.96
x. Court Fund	\$205.38
xi. One Cent Capital Projects	\$5,226.42
xii. One/Half Cent Cap Projects	\$258,767.55
xiii. Payroll (12/20/19)	\$205,785.40
xiv. Payroll (01/03/20)	\$138,861.69

- d. Budget Amendment to Revenue Line Item 15-338 (One Cent Miscellaneous) and Supplemental Appropriation to Expense Line Item 15-400-668 (One Cent General Government) in the amount of \$4,550.00 for donations for the Christmas tree in Skiatook Central Park.**
- e. Budget Amendment to Revenue Line Item 01-338 (General Miscellaneous) and Supplemental Appropriation to Expense Line Item 01-415-610 (Economic Development) in the amount of \$11,700.00 for GRDA donation for downtown banners and Christmas tree extension.**
- f. Acceptance of a perpetual easement from Billie Robertson and Suzann Robertson, as co-trustees of the Billie Robertson and Suzann Robertson Family Trust, for electrical energy transmission and distribution purposes, through, across, over and under the following described tracts or parcels of land lying in the county of Osage, State of Oklahoma, to-wit:**

A 10.00' wide strip of land being part of the Northeast Quarter of the Southeast Quarter (NE/4 SE/4) of Section Twenty-eight (28), Township Twenty-two North (T-22-N), Range Twelve East (R-12-E) of the Indian Base and Meridian, Osage County, State of Oklahoma, according to the United States Government Survey thereof, less and except: the North 485.00 feet of the East 688.00 feet thereof, AND the South 466.70 feet of the East 466.70 feet thereof:

Said strip more particularly described, as follows, to-wit:

A 10.00 feet wide strip of land. The centerline of said strip commencing at the Northeast Corner of said NE/4 SE/4; thence South along the East line thereof for a distance of 721.30 feet to the Point of Beginning; thence N-90°00'00"-W for a distance of 230.00 feet to the Point of Ending.

- 4. Consideration and appropriate action related to items removed from the Consent Agenda.**
- 5. Presentation of and discussion and possible consideration and appropriate action related to the acceptance of the Fiscal Year 2018-2019 Audit.**
- 6. Update by Michal Davis regarding the assessment of downtown Skiatook buildings.**
- 7. Update regarding Phoenix Kids Center, LLC.**
- 8. Discussion relating to the following citizen request by Kevin Paslay, as written: "Discuss 1 meeting per month 100% raise for city councilmen & women."**
- 9. Discussion relating to the following citizen request by Osage County Commissioner District 2, Kevin Paslay, as written: "2nd request for executive session to discuss City Manager, Head of Elect Dept, Head of Fire Dept, Fire Marshall, Head of Police Dept. If executive session is not allowed, these items will be discussed in public. Discussion with of the city council on why City Manager is harassing Commissioner Paslay."**
- 10. Discussion relating to the following citizen request by Horace Paslay, as written: "Campaign signs & enforcement. Discussion and possible action to revisit sign language and recent changes to sign laws from 16 sqft to 32 sqft. Kevin Paslay will speak on that subject as well."**

- 11. Discussion relating to the following citizen request by Kevin Paslay, as written: "Flooding issues in Tulsa and Osage County."**
- 12. Discussion and possible consideration and appropriate action related to the approval of Resolution 2020-01, A RESOLUTION AUTHORIZING THE EXECUTION OF A CONTRACT WITH THE LOWEST RESPONSIBLE BIDDER, TIMBER OKLAHOMA, LLC (bid in the amount of \$113,650.00) FOR THE YEAR 2 TREE TRIMMING CYCLE AROUND POWER LINES PROJECT, AUTHORIZING PAYMENTS PURSUANT TO THE CONTRACT, AUTHORIZING CHANGE ORDERS, AUTHORIZING THE EXECUTION OF ALL DOCUMENTS RELATED TO THE PROJECT, AND CONTAINING OTHER PROVISIONS RELATED THERETO.**
- 13. Discussion and possible consideration and appropriate action related to the approval of an Agreement between Owner and Engineer for Professional Services between the City of Skiatook and CEC Corporation for Airport Planning and Engineering Services at the Skiatook Municipal Airport such as, but not limited to: Grant Administration, Environmental Documents, DBE Program, CIP's, Field Survey, Testing, Inspection, Airport Layout Plans, Airfield Lighting & Signs, new Airfield Paving, Runway and Taxiway Extensions and Widening, NAVAID Installation, Pavement Rehabilitation, Hangars, Perimeter Fencing and Gates, Fuel Systems, Drainage Improvements, Road Improvements, Land Acquisition, and any other improvements deemed necessary by the City.**
- 14. Discussion and possible consideration and appropriate action related to the approval of Amendment No. 1 to Owner-Engineer Agreement for Rehabilitate Runway Project 18/36 AIP 3-40-0089-014-2020 at the Skiatook Municipal Airport.**
- 15. Discussion and possible consideration and appropriate action related to the ratification of the approval of the increase in price for the replacement of the roof at the central gym building from \$42,480.00 to \$49,500.00, an increase of \$7,020.00 from the original estimate approved on November 12, 2019 from Quality Roofing Systems LLC.**
- 16. City Manager's Report:**
 - **Update on Maple Drive road improvements.**
 - **Update regarding the traffic light on A Street.**
 - **Discuss going back out for bids on the property at Oak and Lenapah (Tiger Park).**
- 17. Public Comment Forum**

**To be eligible to speak, you must be identified by the Mayor. You must come to the microphone to speak and must clearly state your name and address.*
- 18. Adjournment**



**PUBLIC NOTICE OF THE MEETING OF THE
SKIATOOK PUBLIC
WORKS AUTHORITY**

TYPE OF MEETING: REGULAR

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at 6:00 p.m.**

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Katie DeLong, Administrative Assistant

A G E N D A

1. Call to Order- *Chairman, Herb Forbes*

2. Roll Call- *Shirley Lett, City Clerk*

3. Consent Agenda

*All matters listed under "Consent" are considered by the Board of Trustees to be routine and will be enacted by one motion. Any Trustee may, however, remove an item from the Consent Agenda by request. A motion to adopt the Consent Agenda is non-debatable.

a. Approval of minutes of the December 10, 2019 Regular Meeting.

b. Approval of Purchase Orders/Warrants for 12/23/19: (#134556-#134637)

i. SPWA	\$220,310.24
ii. Payroll (12/06/19)	\$48,732.78
iii. Holiday Pay 2019	\$2,731.76

c. Approval of Purchase Orders/Warrants for 01/09/20: (#134678-#134786)

i. SPWA	\$397,662.32
ii. Payroll (12/20/19)	\$69,730.71
iii. Payroll (01/03/20)	\$49,208.87

4. Consideration and appropriate action relating to items removed from the Consent Agenda.

5. Discussion and possible consideration and appropriate action related to the approval of Change Order No. 2 for the Wastewater Treatment Plant Improvements Project for increased scope of work and an increase in contract price of \$193,292.40 with HCCCO, LLC.

6. Adjournment.